SOE&PS Council Meeting

October 25, 2006
113 Satterlee Hall
3:00 p.m. – 4:30 p.m.

Present: W. Amoriell, R. Bates, T. Betrus, S. Chadwick, L. Chambers, J. Harrison (for A. Guiney), A. Misra, K. O’Rourke, E. Portugal, E. Raymond

1. Chinese Initiative Status - Tony Betrus

The Chinese Initiative is going well. The program currently has 16 students who will be here for a year and a half. Edd Schneider, Tony Betrus and Hua Bai will leave November 17 for a recruitment trip in China.

2. Approved Positions for 2007-2008

Replacements
Business Administration ^ Marketing
Curriculum & Instruction ^ Science Education (retirement)
Curriculum & Instruction ^ Classroom Management (failed search)
Literacy (failed search)
Special Education (failed search)

New Lines
Curriculum & Instruction ^ Full-time Student Teaching
Childhood
SOEPS ^ Literacy Center Director
SOEPS ^ Office of Teacher Placement ^ Move Linda Grant to Full-time
SOEPS ^ Assessment Coordinator

The assessment coordinator will be responsible for gathering and institutionalizing data and will work with all departments as well as Rick Miller and Arts and Sciences departments.

Search committees for 2007-2008 positions should be finalized and forwarded to the dean.

3. Workload Committee - Bill Amoriell

Proposals from departments for a nine-credit load should be forwarded to the dean by November 10. Plans are to have a nine-credit load across campus at all levels. There will be some cost to this; some programs will not be able to do this without adding faculty. A nine-credit loan will not apply to faculty not required to do research. Crane
and the School of Education & Professional Studies will have a greater cost than the School of Arts & Sciences which has more flexibility.

4. Appeals Committee: A Need to Restructure?

Revisions to the SOEPS appeals process were discussed. The current appeals committee will be abolished. The existing process does not work well and does not place the decision where it should. Plans are for the appeal to first go through the department process and then to the dean. The Grade Appeal Policy is a separate policy and remains unchanged.

5. OTPS Budgets

OTPS funds are expected to be placed in department accounts soon; funds may be used in the meantime. Plans are to have this be an automatic process each year. Most departments have received more S&E money this year as well as $500 per faculty member that could be used for travel. Across the board increases will be looked at in the future. Chair involvement in budget decisions seems to vary.

6. Equipment Replacement

There is $18,000 available for equipment replacement. The dean will notify each chair of what will be funded in their department. It is hoped this will be the beginning of a process.

7. Budget Planning Cycle

The college is planning to decentralize the budget process and put more control in the hands of the division heads. One-time requests for funding above current OTPS allocation should be submitted to the dean.

8. Office Furniture

The dean hopes to begin a furniture replacement program within the School. Department chairs should determine what faculty, in their judgment, are in most need of furniture replacement and submit a list to the dean by February.

9. Other

Eileen reported she has given Warren Bullock the first set of updates for the website. She has not heard from many programs yet. She and Rick Miller have scheduled four focus group meetings, two in December and two in January. Departments should submit questions they would like asked at focus groups to Eileen and they will be put into a format for the meetings.

Meeting adjourned 4:15