Present: M. Amoriell, W. Amoriell, D. Ce’Cartel, V. Church, M. Delperuto, J. Fitzsimons, N. Griffin, V. Hayes, N. Johnson, C. Leahy, E. Raymond, M. Rutley, R. Sipher, C. Woodward
Absent: W. Cullen

I. Meeting was called to order 9:30 am. Members of the board introduced themselves.
II. President John F. Swaller introduced himself, spoke about his transition to the college, and mentioned some of his previous academic experiences.
III. Minutes approved. The treasurer’s report was approved. There is currently an $856.74 balance. Each year $2000 is allotted for the board from Advancement.
IV. Gallery Update by M. Amoriell.
   - The board visited the Literacy Center to view 4 complete panels and viewed the future space for the Mary English Commons slated to be dedicated July of 2007.
   - So far $117,000 has been raised and the project is on schedule. The biggest challenge has been to condense the material.
   - A timeline will be included and can include unlimited dates.
   - A Recognition Committee has been established and Betsy Baker has joined the team to help with text and grammar.
   - The committee would like to include a model of the Normal School. If anyone has any thoughts, please contact M. Amoriell.
   - E. Raymond will contact her brother for any ideas.
   - Nancy Griffin will plan the unveiling for 1 year from now.
   - A slide show presenting the development process may be included.
   - Contact J. Subramanian if anyone has any artifacts for the exhibit.
   - Contributions are still being accepted.
   - All information will become accessible worldwide using the electronic data base although the process needs to be refined.

V. Dean Amoriell – Report from The School of Education
   - The name for the Department of Early Childhood, Childhood, and General Professional Education has been changed to the Department of Curriculum and Instruction (Birth to Grade 6).
   - All departments have been preoccupied with “Performance Based Assessments”.
   - In preparation for the next NCATE accreditation visit (October 2007), program faculty will be completing for NCATE Specialized Professional Association or SPA Reports for all teacher-preparation programs that lead to an initial teaching certificate.
   - Given the significant changes that have occurred within the school over the past six to eight years, it is time to review our programs to assess the quality and standards that are in place. For that reason, a discussion of standards has been designated as the theme for the 2006-2007 academic year. This will involve a broad review and encompass such topics as
     1. the 2.75 grade-point-average admission requirement,
     2. grade inflation,
     3. writing requirements,
     4. research requirements,
     5. culminating activities or projects in graduate programs,
     6. program caps,
     7. percent of courses taught by full-time faculty,
     8. extra-service policies that create heavier than normal loads for faculty, and
     9. policies that allow, and in some cases require, students to take a heavier than normal number of credits each semester.

   - The School of Education and Professional Studies conducted 8 searches for faculty, but only 2 of the searches were successful. Searches will be conducted again
next year. The College needs to develop new ways to advertise. Thought is also being given to increasing our advertising to include possible candidates who reside in Canada. Since hiring is the most important process, failed searches are preferable to hiring the wrong person.

VI. Neil Johnson – The St. Lawrence Academy Medal recipient this year is Richard Bates.
- There were 8 new candidates, but only 5 had complete applications. A special thank you went to Roger Sipher for helping to expand the candidate pool. If someone nominates a candidate, please make sure that the application is complete. The Dean suggested that Martha Kerr could create a checklist, check the applications, and call if a part of the application is missing.
- Applications need a current resume and three letters of support.
- The current candidates will remain in the pool for five years. Also, the candidates who have incomplete applications need to be notified.

VIII. TESA Spring Conference – B. Amoriell
- The possibility of involvement in the Teacher Education Student Association’s (TESA) Spring Conference was discussed. Eileen Raymond indicated that the spring conference was well done, but TESA had some difficulty organizing the conference i.e. creating timelines, working out details, developing and distributing publicity, implementing good ideas, delegating jobs, and networking.
- Some ways to help might be co-sponsoring the event, suggesting speakers, and forming a subgroup to help TESA. N. Griffen offered the assistance of her office to help organize and offer support.
- E. Raymond will check with TESA’s president to see if they are interested in having some support.
Other suggestions were to invite TESA members to the county wide staff development. Also SOAR may have some members who could share their expertise. Maybe education classes could be canceled on this day.

IX The slate of officers for 2006-2008 is as follows:

President – Jutta Fitzsimons
Secretary – Bill Cullen
Treasurer – Rick Bates

We need a Vice-President committee. This will be introduced at the fall meeting.

X. Goals and Directions:

- Collecting information through a history and traditions timeline database will be a priority for the upcoming year
- The Alumni Board needs to try to increase TESA involvement.
- Spring Tea

XI. Meeting Dates for next year are as follows:
- November 18, 2006 9-9:30 Coffee Meeting starts at 9:30 am. This is the same day as the Stephanie Blythe concert, Foundation Meeting, and Scholarship Luncheon.
- Spring Meeting – TBA (Maybe schedule this at the President’s Inauguration.)
- July 4, 2007 This will include the dedication of the Mary English Commons.

XII. M. Amoriell made a motion to send a bouquet of flowers to President Schwaller. M. Delperuto seconded the motion. The motion was passed.

XIII. The meeting was adjourned. (Sorry, did not note the time.)

Respectfully submitted,

Jutta Fitzsimons
(Acting Secretary in W. Cullen’s absence)